

**MINUTES OF MEETING
LAKE DEER
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Lake Deer Community Development District was held Wednesday, **April 19, 2023** at 2:15 p.m. at 346 E. Central Avenue, Winter Haven, Florida.

Present and constituting a quorum:

Rennie Heath	Chairman
Lauren Schwenk	Vice Chairperson
Daniel Arnette	Assistant Secretary
Chuck Cavaretta	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Roy Van Wyk	District Counsel, KVV Law
Rey Malave <i>by Zoom</i>	District Engineer, Dewberry

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Four Supervisors were present at roll call constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that no members of the public were in attendance or on Zoom.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the February 15, 2023
Board of Supervisors Meeting**

Ms. Burns presented the minutes of the February 15, 2023 Board of Supervisors meeting and asked for a motion to approve.

On MOTION by Mr. Cavaretta, seconded by Mr. Heath, with all in favor, the Minutes of the February 15, 2023 Board of Supervisors Meeting, were approved.

April 19, 2023

Lake Deer CDD

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2023-01
Approving the Proposed Fiscal Year
2023/2024 Budget (Suggested Date: July 19,
2023), Declaring Special Assessments, and
Setting the Public Hearings on the Adoption
of the Fiscal Year 2023/2024 Budget and the
Imposition of Operations and Maintenance
Assessments**

Ms. Burns noted based on the estimates received, the admin portion was lowered as well the landscaping. A full year of landscaping was being contemplated and the amenity coming on July of 2024. She noted there are 577 units so based on this budget the per unit assessment would be \$563.16. Ms. Burns stated they would get back into a target number probably \$850 based on a full year of operation and maybe a little bit of cushion there. Ms. Burns stated that wouldn't be needed right away but would be needed by the time the budget is done and will just show the contribution amounts and deficit funding amounts and kind of back into those and have the funding agreements on the budget option. She stated this would just be the new ones. Ms. Schwenk stated it is only for the first year. Ms. Burns noted to back into the number to add a field contingency that will bring it up to the \$850 per lot for notice purposes. Unless any changes, Ms. Burns asks for a motion to approve as amended.

On MOTION by Mr. Heath, seconded by Mr. Cavaretta, with all in favor, Resolution 2023-01 Approving Proposed Fiscal Year 2023/2024 Budget, Declaring Special Assessments, and Setting Public Hearing on the Adoption of the Fiscal Year 2023/2024 Budget and Imposition of Operations and Maintenance Assessments, was approved as amended.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2023-02
Authorizing Bank Account Signatories**

Ms. Burns asked for a motion to approve this resolution.

On MOTION by Mr. Heath, seconded by Mr. Cavaretta, with all in favor, Resolution 2023-02 Authorizing Bank Account Signatories, was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

April 19, 2023

Lake Deer CDD

A. Attorney

Mr. Van Wyk had nothing further to report.

B. Engineer

Mr. Malave had nothing to report.

C. District Manager’s Report

i. Approval of Check Register

Ms. Burns noted the check register was included in the package. She asked for any questions, otherwise looking for a motion to approve.

On MOTION by Mr. Heath, seconded by Mr. Arnette, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns stated that the financial statements were included in the agenda package for review.

iii. Ratification of Summary of Series 2022 Requisitions #35 to #50

Ms. Burns noted that these requisitions had already been signed and approved, and they were just looking for ratification from the Board.

On MOTION by Mr. Heath, seconded by Mr. Arnette, with all in favor, the Series 2022 Requisitions #35 to #50, were ratified.

iv. Ratification of Fiscal Year 2023 Funding Request #7

Ms. Burns noted that this has already been funded, and she was just seeking ratification from the Board.

On MOTION by Mr. Heath, seconded by Mr. Arnette, with all in favor, the Fiscal Year 2023 Funding Request #7, was ratified.

SEVENTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

April 19, 2023

Lake Deer CDD

EIGHTH ORDER OF BUSINESS

**Supervisors Requests and Audience
Comments**

There being no comments, the next item followed.

NINTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Heath, seconded by Mr. Arnette, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

Rennie Heath

Chairman/Vice Chairman