MINUTES OF MEETING LAKE DEER **COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Lake Deer Community Development District was held Wednesday, July 19, 2023 at 2:47 p.m. at 346 E. Central Avenue, Winter Haven, Florida.

Present and constituting a quorum:

Lauren Schwenk Daniel Arnette Chuck Cavaretta

Vice Chairperson Assistant Secretary Assistant Secretary

Also present were:

Jill Burns Roy Van Wyk Rey Malave by Zoom District Manager, GMS District Counsel, KVW Law District Engineer, Dewberry

Public Comment Period

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Three Supervisors were present at roll call constituting a quorum.

SECOND ORDER OF BUSINESS

Ms. Burns stated that no members of the public were in attendance or on Zoom.

THIRD ORDER OF BUSINESS

Approval of Minutes of the April 19, 2023 **Board of Supervisors Meeting**

Ms. Burns presented the minutes of the April 19, 2023 Board of Supervisors meeting and asked for a motion to approve.

> On MOTION by Mr. Cavaretta, seconded by Mr. Arnette, with all in favor, the Minutes of the April 19, 2023 Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS

Public Hearings

Ms. Burns asked for a motion to open the public hearing.

On MOTION by Ms. Schwenk, seconded by Mr. Cavaretta, with all in favor, Opening the Public Hearing, was approved.

There being no members of the public present, Ms. Burns asked for a motion to close the public hearing.

On MOTION by Mr. Cavaretta, seconded by Mr. Arnette, with all in favor, Closing the Public Hearing, was approved.

A. Public Hearing on the Adoption of the Fiscal Year 2024 Budget

i. Consideration of Resolution 2023-03 Adopting the District's Fiscal Year 2024 Budget and Appropriating Funds

Ms. Burns presented the Fiscal Year 2024 budget, and the Board decided to increase the

Field Contingency to \$20,000, as well as Security to \$20,000, Amenity Contingency to \$5,000,

and Janitorial to \$7,500. She asked for a motion to approve as amended.

On MOTION by Mr. Cavaretta, seconded by Ms. Schwenk, with all in favor, Resolution 2023-03 Adopting the District's Fiscal Year 2024 Budget and Appropriating Funds, was approved as amended.

B. Public Hearing on the Imposition of Operations and Maintenance Special Assessments

Ms. Burns asked for a motion to open the public hearing.

On MOTION by Mr. Cavaretta, seconded by Ms. Schwenk, with all in favor, Opening the Public Hearing, was approved.

There being no members of the public present, Ms. Burns asked for a motion to close the public hearing.

On MOTION by Mr. Cavaretta, seconded by Ms. Schwenk, with all in favor, Closing the Public Hearing, was approved.

i. Consideration of Resolution 2023-04 Imposing Special Assessments and Certifying an Assessment Roll

Ms. Burns presented the Special Assessment Role, noting that they would be updating the number with the updated budget amount based on what the Board adopted and asked for a motion to approve as amended due to the updated budget amount.

On MOTION by Mr. Cavaretta, seconded by Mr. Arnette, with all in favor, Resolution 2023-04 Imposing Special Assessments and Certifying an Assessment Roll, was approved as amended.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-05 Appointing Assistant Treasurer

Ms. Burns noted that this would appoint Darrin Mossing as Assistant Treasurer and asked for a motion to approve this resolution.

On MOTION by Mr. Cavaretta, seconded by Ms. Schwenk, with all in favor, Resolution 2023-05 Appointing Darrin Mossing as Assistant Treasurer, was approved.

SIXTH ORDER OF BUSINESS

ConsiderationofResolution2023-06DesignationofRegularMonthlyMeetingDate, Time and Location for Fiscal Year 2024

Ms. Burns noted that the schedule provided was the same as the current year and asked for a motion to approve this resolution.

On MOTION by Mr. Arnette, seconded by Mr. Cavaretta, with all in favor, Resolution 2023-06 Designation of Regular Monthly Meeting Date, Time and Location for Fiscal Year 2024, was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2023-07 Designating a Date, Time, and Location for a Landowner's Meeting and Election

Ms. Burns noted that this would occur on November 7, 2023 at 9:05 a.m. and asked for a motion to approve this resolution.

On MOTION by Mr. Arnette, seconded by Mr. Cavaretta, with all in favor, Resolution 2023-07 Designating a Date, Time, and Location for a Landowner's Meeting and Election, was approved.

EIGHTH ORDER OF BUSINESS Acceptance of Fiscal Year 2022 Audit Report

Ms. Burns presented the audit report, noting that it was considered a clean audit, and asked for a motion to approve this resolution.

On MOTION by Mr. Arnette, seconded by Mr. Cavaretta, with all in favor, Accepting the Fiscal Year 2022 Audit Report, was approved.

NINTH ORDER OF BUSINESS

Consideration of Proposal for Arbitrage Rebate Services for Series 2022 Bonds from AMTEC

Ms. Burns noted that the proposal total \$450 annually and asked for a motion to approve this resolution.

On MOTION by Mr. Arnette, seconded by Mr. Cavaretta, with all in favor, the Proposal for Arbitrage Rebate Services for Series 2022 Bonds from AMTEC, was approved.

TENTH ORDER OF BUSINESS Staff Reports

A. Attorney

Mr. Van Wyk had nothing further to report.

B. Engineer

i. Ratification of Dewberry Work Authorization to Prepare Annual Engineering Report

Mr. Malave presented the Dewberry Work Authorization and asked for any questions,

otherwise looking for a motion to approve.

On MOTION by Mr. Cavaretta, seconded by Mr. Arnette, with all in favor, the Dewberry Work Authorization to Prepare Annual Engineering Report, was ratified.

ii. Acceptance of Annual District Engineering Report

Mr. Malave presented the report and asked for a motion to approve.

On MOTION by Mr. Cavaretta, seconded by Mr. Arnette, with all in favor, Accepting the Annual District Engineering Report, was approved.

C. District Manager's Report

i. Approval of Check Register

Ms. Burns noted the check register was included in the package, totaling \$6,841,702.50

from March through July. She asked for any questions, otherwise looking for a motion to approve.

On MOTION by Ms. Schwenk, seconded by Mr. Cavaretta, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns stated that the financial statements were included in the agenda package for review.

iii. Ratification of Summary of Series 2022 Requisitions #51 to #56

Ms. Burns noted that these requisitions had already been signed and approved, and they were just looking for ratification from the Board.

On MOTION by Mr. Arnette, seconded by Ms. Schwenk, with all in favor, the Series 2022 Requisitions #51 to #56, were ratified.

iv. Presentation of the Number of Registered Voters - 0

Ms. Burns noted that this has already been funded, and she was just seeking ratification

from the Board.

ELEVENTH ORDER OF BUSINESS Other Business

There being no comments, the next item followed.

TWELFTH ORDER OF BUSINESS	Supervisors	Requests	and	Audience
	Comments			

There being no comments, the next item followed.

Lake Deer CDD

THIRTEENTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Arnette, seconded by Mr. Cavaretta, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

DocuSigned by:

Rennie Heath

8215FA2B8FB744A

Chairman/Vice Chairman