

**MINUTES OF MEETING
LAKE DEER
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Lake Deer Community Development District was held Wednesday, **February 21, 2024** at 2:18 p.m. at 346 E. Central Avenue, Winter Haven, Florida.

Present and constituting a quorum:

Lauren Schwenk	Vice Chairperson
Daniel Arnette	Assistant Secretary
Chuck Cavaretta	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Roy Van Wyk	District Counsel, Kilinski Van Wyk
Rey Malave	District Engineer, Dewberry
Chace Arrington	District Engineer, Dewberry
Joel Blanco	Field Manager, GMS

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Three Supervisors were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that no members of the public were in attendance in person or by Zoom.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the November 7, 2023
Landowners' Meeting and the November 15,
2023 Board of Supervisors Meeting**

Ms. Burns presented the meeting minutes from the November 7, 2023 Landowners' Election and the November 15, 2023 Board of Supervisors Meeting which can both be found in the agenda package. She asked for any questions, comments, or corrections. Hearing none, there was a motion of approval.

On MOTION by Mr. Cavaretta, seconded by Mr. Arnette, with all in favor, Minutes of the November 7, 2023 Landowners' Meeting and the November 15, 2023 Board of Supervisors Meeting, were approved.
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FOURTH ORDER OF BUSINESS

Consideration of 2024 Non-Ad Valorem Contract Agreement with Polk County Property Appraiser

Ms. Burns noted that this is the renewal of this contract for the upcoming year and offered to answer any questions.

On MOTION by Ms. Schwenk, seconded by Mr. Cavaretta, with all in favor, the 2024 Non-Ad Valorem Contract Agreement with Polk County Property Appraiser, were approved.

FIFTH ORDER OF BUSINESS

Ratification of 2024 Data Sharing and Usage Agreement with Polk County Property Appraiser

Ms. Burns stated that this has already been executed and that they are just looking for it to be ratified by the Board.

On MOTION by Ms. Schwenk, seconded by Mr. Cavaretta, with all in favor, the 2024 Data Sharing and Usage Agreement with Polk County Property Appraiser, was ratified.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk stated that they are still watching legislature and that they will bring a report back to the Board at the end of session. There being no questions for District Counsel, the next item followed.

B. Engineer

Mr. Malave had nothing further for the Board, so the next item followed.

C. Field Manager’s Report

i. Consideration of Proposal for Aquatic Maintenance Services

a) Aquatic Weed Management (to be provided under separate cover)

b) Solitude

Mr. Blanco stated that as they have been reviewing the ponds they are accumulating a lot of algae blooms, and he presented the two proposals for aquatic maintenance services. The Board approved the proposals from Solitude for an annual contract of \$12,600. Ms. Adams added that this

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would be slightly over budget for the prorated amount for the year due to the fact they are taking on this expense earlier than anticipated but that there is plenty of room in the field contingency to be able to pick this up.

On MOTION by Mr. Arnette, seconded by Mr. Cavaretta, with all in favor, the Proposal from Solitude for Aquatic Maintenance Services, was approved.

D. District Managers Report

i. Approval of the Check Register

Ms. Burns presented the check register that was included in the agenda package for Board's review dated November 4, 2023-February 7, 2024 totaling \$1,150,389.23. She offered to answer any questions for the Board. Hearing none, there was a motion of approval.

On MOTION by Ms. Schwenk, seconded by Mr. Cavaretta, with all in favor, the Check Register totaling \$1,150,389.23, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns stated the financial statements were included in the agenda package for review. There is no action necessary from the Board.

ELEVENTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

TWELFTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being no comments, the next item followed.

THIRTEENTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Cavaretta, seconded by Ms. Schwenk, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

DocuSigned by:

Rennie Heath

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Chairman/Vice Chairman