

**MINUTES OF MEETING
LAKE DEER
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Lake Deer Community Development District was held Wednesday, **March 20, 2024** at 2:16 p.m. at 346 E. Central Avenue, Winter Haven, Florida.

Present and constituting a quorum:

Lauren Schwenk
Daniel Arnette
Chuck Cavaretta

Vice Chairperson
Assistant Secretary
Assistant Secretary

Also present were:

Jill Burns
Savannah Hancock
Chace Arrington *by Zoom*
Joel Blanco
Clayton Smith

District Manager, GMS
District Counsel, Kilinski Van Wyk
District Engineer, Dewberry
Field Manager, GMS
Field Manager, GMS

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Three Supervisors were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns stated that no members of the public were in attendance in person or by Zoom.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the February 21, 2024
Board of Supervisors Meeting**

Ms. Burns presented the minutes from the February 21, 2024 meeting. She asked for any questions, comments, or corrections. The Board had no changes to the minutes.

On MOTION by Mr. Cavaretta, seconded by Ms. Schwenk, with all in favor, the Minutes of the February 21, 2024 Board of Supervisors Meeting, were approved.

March 20, 2024

Lake Deer CDD

FOURTH ORDER OF BUSINESS

Consideration of Equipment Lease/Purchase Agreement for Playground Equipment and Pool Furniture

Ms. Burns stated that the quotes were included in the agenda. The entity listed in the agreement will provide the funds for the purchase of the equipment and the District will make the purchase. The payment schedule was included in the agenda package for Board review.

On MOTION by Mr. Cavaretta, seconded by Ms. Schwenk, with all in favor, the Equipment Lease/Purchase Agreement for Playground Equipment and Pool Furniture, was approved.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Hancock had nothing further to report.

B. Engineer

Mr. Arrington had nothing further to report to the Board.

C. Field Manager’s Report

i. Consideration of Proposal for Landscape Maintenance Services

a) Continuum *(to be provided under separate cover)*

b) Floralawn

c) Prince & Sons

Mr. Smith reviewed the three proposals received for landscape maintenance services. This includes all tracts in the CDD except for Tract R. The total for Prince & Sons was \$55,580 the total for Floralawn was \$62,971 and Continuum was \$72,463.

On MOTION by Mr. Cavaretta, seconded by Ms. Schwenk, with all in favor, the Proposal from Prince & Sons for Landscape Maintenance Services, was approved.

D. District Managers Report

i. Approval of the Check Register

Ms. Burns presented the check register that was included in the agenda package for Board’s review dated February 8, 2024 through March 6, 2024 totaling \$107,052.20. She offered to answer any questions for the Board. Hearing none, there was a motion of approval.

March 20, 2024

Lake Deer CDD

On MOTION by Ms. Schwenk, seconded by Mr. Cavaretta, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns stated the financial statements were included in the agenda package for review.

There is no action necessary from the Board.

SIXTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

SEVENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being no comments, the next item followed.

EIGHTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Arnette, seconded by Mr. Cavaretta, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

DocuSigned by:

Rennie Heath

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Chairman/Vice Chairman