MINUTES OF MEETING
LAKE DEER
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Lake Deer Community Development District was held on **Wednesday**, **August 20, 2025,** at 2:12 p.m. at the Offices of PRIME Community Management, 375 Avenue A SE, Winter Haven, Florida.

Present and constituting a quorum:

Bobbie Shockley	Vice Chairperson
Lindsey Roden	Assistant Secretary
Kristin Cassidy	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Meredith Hammock	District Counsel, Kilinski van Wyk
Rey Malave *by Zoom*	District Engineer, Dewberry
Joey Duncan *by Zoom*	District Engineer, Dewberry
Chace Arrington *by Zoom*	District Engineer, Dewberry
Clayton Smith	Field Manager, GMS

FIRST ORDER OF BUSINESS **Roll Call**

Ms. Burns called the meeting to order and called the roll. Three Supervisors were present constituting a quorum.

SECOND ORDER OF BUSINESS **Public Comment Period**

Ms. Burns stated there were no members of the public present in person or joining via Zoom for comment and the next item followed.

THIRD ORDER OF BUSINESS **Approval of Minutes of the July 8, 2025 Board of Supervisors Meeting**

Ms. Burns presented the minutes from the July 8, 2025, Board of Supervisors meeting and asked for any questions, comments, or corrections. The Board had no changes and there was a motion of approval.

On MOTION by Ms. Shockley, seconded by Ms. Roden, with all in favor, the Minutes of the July 8, 2025 Board of Supervisors Meeting, were approved.

FOURTH ORDER OF BUSINESS **Consideration of Audit Services Engagement Letter for Fiscal Year 2025 Audit**

Ms. Burns presented the engagement letter and stated that this was the renewal for the previously rewarded contract.

On MOTION by Ms. Roden, seconded by Ms. Shockley, with all in favor, the Audit Services Engagement Letter for Fiscal Year 2025 Audit, was approved.

FIFTH ORDER OF BUSINESS **Staff Reports**

A. Attorney

Ms. Hammock reminded the Board about the deadline for their ethics training. She had nothing further for the Board and the next item followed.

B. Engineer

Mr. Malave had nothing for the Board and the next item followed.

C. Field Manager's Report

i. Consideration of Proposal for Midge Treatment

Mr. Smith presented the field manager's report which was provided in the agenda package for review. He summarized its contents for the Board. He presented a proposal for midge treatment totaling $5,340 for monthly management at the ponds. After brief Board discussion there was a motion of approval.

On MOTION by Ms. Shockley, seconded by Ms. Roden, with all in favor, the Proposal for Midge Treatment, was approved.

D. District Managers Report

i. Approval of Amenity Policy Clarification Regarding Access Card Issuance

Ms. Burns noted that this is a clarification stating that residents will need to register for an amenity access card before receiving it instead of receiving it at closing which is how it is stated currently.

ii. Approval of the Check Register

Ms. Burns presented the check register which is included in the agenda package for review. She offered to answer any questions the Board may have. There being none, there was a motion of approval.

On MOTION by Ms. Roden, seconded by Ms. Shockley, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns stated the financial statements were included in the agenda package for review. There is no action necessary from the Board.

SIXTH ORDER OF BUSINESS **Other Business**

There being no comments, the next item followed.

SEVENTH ORDER OF BUSINESS **Supervisors' Requests and Audience Comments**

There being no comments, the next item followed.

EIGHTH ORDER OF BUSINESS **Adjournment**

Ms. Burns asked for a motion to adjourn the meeting.

On MOTION by Ms. Roden, seconded by Ms. Shockley, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

Signed by:

Rennie Heath

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Chairman/Vice Chairman